

MARK C. POLONCARZ

COUNTY EXECUTIVE

September 25, 2012

Honorable Betty Jean Grant, Chair Erie County Legislature 92 Franklin Street, 4th Floor Buffalo, NY 14202

Dear Ms. Grant:

Please accept this letter as a request to establish an open item on the Legislature's Community Enrichment Committee. The item would serve as a placeholder for periodic reports to the Committee relative to the Erie Community College Program Needs Assessment and Space Utilization Analysis.

Thank you for your consideration of this request, and I look forward to further reporting on this matter to the Committee.

Very truly yours,

MARIA R. WHYTE

Commissioner

Department of Environment

Maria & Shifte

and Planning

MRW:TD/cw

Cc: Thomas J. Dearing William Reuter

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